

Excellence in Written Evidence For Social Workers



La Touche Training
the legal training consultants



A one-day course designed specifically for social workers who are required to write statements or reports for case conferences and/or legal proceedings and who need to be able to stand over their case notes in a legal forum.

The course will aim to distil the knowledge, competencies and skills to produce written evidence to best practice standards.

La Touche Training

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EXCELLENCE IN WRITTEN EVIDENCE FOR SOCIAL WORKERS

"The course was engaging, informative, practical and useful"

Social Worker
HSE North Eastern Area

WHO AND WHY?

As part of their clinical practice, social workers may be required to produce statements or reports that may later be scrutinised at case conferences and/or court proceedings, where their case notes may also be used as evidence.

Clear and comprehensive written evidence that avoids ambiguities and confusion, can mean that social workers will not have to answer questions/be cross examined. If they are questioned or cross examined, then excellent written evidence will support credibility and insulate the individual and their organisation from unnecessary and prolonged challenges.

This course will distil the knowledge, competencies and skills required to create case notes and write statements or reports to best practice standards, which will stand up to scrutiny and support their findings.

COURSE OUTLINE

This is a highly intensive and practical training day assisting delegates to understand what is required from their written evidence. They will consider the content of statements or reports by considering the source and weight of evidence to be included and learn how to distinguish between facts, inferences and opinions.

They will also consider the style and format of statements or reports by reference to sample statements and a model format for reports.

Delegates will review pre-prepared statements and reports and use objective assessment criteria to assess their written evidence and receive feedback on written evidence.

KEY LEARNING POINTS

- Understanding the requirements of best practice in written evidence
- How to distinguish between assumptions, facts and opinions
- Appreciate the appropriate layout, format and style of reports
- Learn how to use written evidence as a basis for dealing with subsequent scrutiny or questioning
- Be able to use exhibits, photos, digital records and evidence and other graphics to assist communication of complex clinical issues
- Develop an objective and critical eye in relation to written evidence
- Be able to use a model format to enable production of effective comprehensive reports, which support credibility and clinical practice and will stand up to scrutiny

COURSE LOGISTICS

Courses are run in house and can be tailor made for your organisation.

Delegate numbers can range from 8-16 delegates a day.

Courses start at 9.30am and will be finished by 5.00pm.

ABOUT LA TOUCHE TRAINING

La Touche Training is Ireland's leading legal training company. We specialise in training non-lawyers in legal matters.

Our course designers and team of lawyers have unparalleled experience in providing high quality training that is tailored to your exact requirements.

Since beginning our specialised programme in 1995 over 70,000 delegates have attended our high quality and innovative training programmes. Clients' feedback is testimony to the success of our courses.

**Please call Mr. Martin Partridge on 01 8788 264 or
email: mpartridge@latouchetraining.ie to book or discuss training**

A selection of our clients include

Hospitals

- Adelaide and Meath Children's Hospital
- Beaumont Hospital
- Bon Secours Hospital
- Central Mental Hospital
- Cherry Orchard Hospital
- Children's University Hospital
- Coombe Women's Hospital
- Drogheda Women's Refuge
- Holles Street Maternity Hospital
- Kerry General Hospital
- Leopardstown Park Hospital
- Limerick Regional Hospital
- Mater Misericordiae University Hospital
- Midland Regional Hospital
- Our Lady's Hospital for Sick Children
- Our Lady of Lourdes Hospital Drogheda
- Rotunda Maternity Hospital
- St. James's Hospital
- St. John of God Hospitalier
- St. Joseph's Longford
- St. Vincent's Hospital Fairview
- Vergemount Clinic

HSE Areas

- Dublin Mid Leinster
- Dublin North East
- Dublin South
- Dublin West

Organisations

- AON Healthcare Risk Services
- Brothers of Charity
- Centre for Nurse Education
- Department of Health
- Irish College of General Practitioners
- Irish Nurses Organisation
- Irish Prison Service
- Mental Health Commission
- National Association of GP Trainees
- NMPDU
- The Ergonomics Society
- The Health and Safety Authority



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